



**LAMBTON MUTUAL**  
INSURANCE COMPANY

June 28, 2016

In the event of a Canada Post strike and the resultant postal disruption (possibly beginning on July 2, 2016), the methods outlined below should be used for mail distribution. All policy documents will be sent to Agent or Broker's offices by Lambton Mutual using the insurance courier service, ICS, unless otherwise noted.

- Policy Documents – arrange pick-up by client or courier to client or hand deliver
- Premium Refunds – arrange pick-up by client or courier to client or hand deliver
- Claim Cheques – Lambton Mutual will arrange pick-up by client or can be hand-delivered by the adjusters (if required). We may also put them in the courier to you, if convenient for the client to pick-up at your office.
- Liability Certificates – arrange pick-up by client or courier to client or hand deliver
- Registered Notices – will be held until strike action is over

Other important information can be provided to clients via email (for example, information on Automobile Reforms). We encourage you to keep in contact with Lambton Mutual throughout the postal disruption. Please contact any member of the management team with questions or concerns.

